

DATE: August 16, 2005

TO: CITY CLERK

FROM: Eastwood High School
Deby Lewis

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

August 30, 2005

Item should read as follows:

Eastwood High School to hold a homecoming parade on September 8, 2005 from 6:30 p.m. to 8:00 p.m.

Route: Start at the Great American Land & Cattle – 2220 N Yarbrough to Camwood, turn left on Camwood to Montwood, turn left on Montwood to Linum, turn right on Linum and finish at Trooper Stadium.

Approximately 500 persons, 30 vehicles, 5 animals will take part and 5,000 spectators are anticipated.

(District 7) [Deby Lewis]

SPECIAL INSTRUCTIONS:

PERMIT #05-109

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☐ FIRE DEPARTMENT NO RESPONSE AS OF 8/22/05

☒ SUN METRO

☒ N/A PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ N/A TXDOT

☒ STREET DEPARTMENT

☒ N/A CIVIC CENTER

☐ COMPLETE

CITY OF EL PASO, TEXAS

DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: AUGUST 30, 2005

CONTACT PERSON/PHONE: DEBY LEWIS /

DISTRICT(S) AFFECTED: 7

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Eastwood High School to hold a homecoming parade on September 8, 2005 from 6:30 p.m. to 8:00 p.m. Route: Start at the Great American Land & Cattle – 2220 N Yarbrough to Camwood, turn left on Camwood to Montwood, turn left on Montwood to Linum, turn right on Linum and finish at Trooper Stadium. Approximately 500 persons, 30 vehicles, 5 animals will take part and 5,000 spectators are anticipated. (District 7) [Deby Lewis]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Eastwood High School to hold a homecoming parade on September 8, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

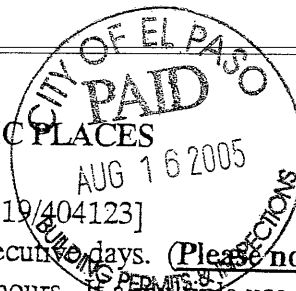
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Eastwood High School - Deby Lewis
(Person/Organization)

Contact Person:

Deby Lewis
Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Annual Homecoming Parade

(Moving)

☒ Parade

☐ Demonstration

☐ Foot Race/Walk

☐ Bike Race

☐ Other: _____

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: _____

3. Date of Event:

September 8, 2005

Total Time of Event:

from 6:30 pm to 8:00 pm
(Time) (Time)

Time in which police traffic control services will be needed:

from 6:15 pm to 7:45 pm

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

8/30

4. Approximate number of participants:

500 Persons 30 Vehicles 5 Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 5,000

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

School Activity, Homecoming festivity

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Start at Great American Restaurant on Yarbrough to
Camwood, turn left on Camwood to Montwood, turn left on
Montwood to Linum, turn right on Linum & finish at Trooper Stadium.

Location of assembly area, if separate or different.

Parking lot North of Great American Restaurant
(Montwood Mall)

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: ☐ Yes ☒ No
Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Students will clean

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Signature of Applicant

Date

For Eastwood High School
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: EASTWOOD HIGH SCHOOL HOMECOMING PARADE

\$15.75 Fee Paid: 99200500000000000882
\$21.00

City Council Hearing: AUGUST 30, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☒ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: EASTWOOD HIGH SCHOOL HOMECOMING PARADE

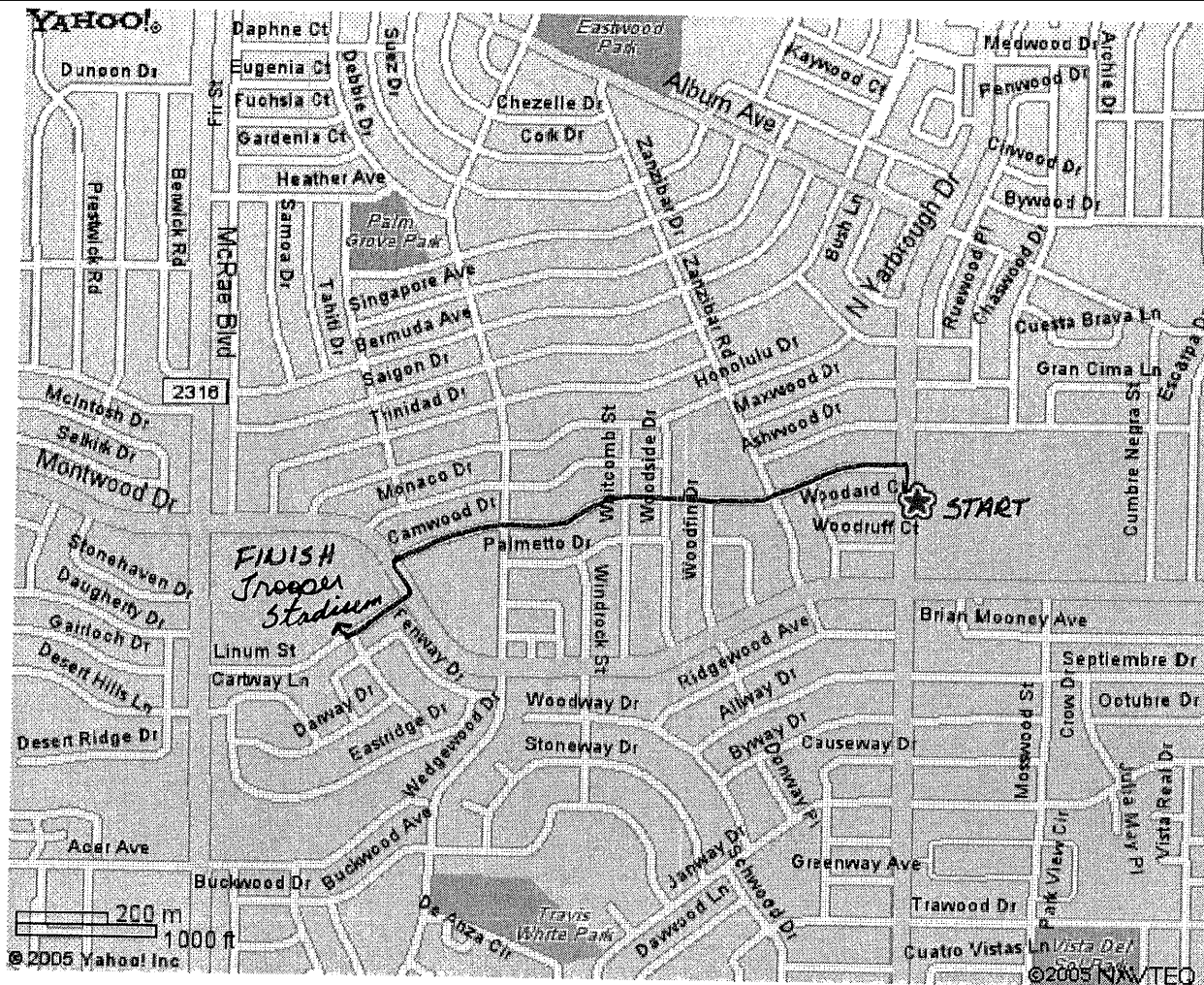
LOCATION YARBROUGH, CAMWOOD, MONTWOOD AND LINUM

DATE OF EVENT: SEPTEMBER 8, 2005 FROM 6:30 P.M. TO 8:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



- Shopping & Services**
- ☐ Auto Deale
 - ☐ Auto Repair
 - ☐ Bookstores ☐ Drug
 - Stores ☐ Florists ☐ Groc
 - Stores ☐ Home
 - Improvement ☐ Malls
 - Travel & Transportation**
 - Financial & ATM:**
 - What's this?
 - Find more nearby...



See these business locations on this map

- | | | | |
|-----------------------------------|---|--|--|
| <input type="radio"/> Hertz | <input type="radio"/> Wi-Fi Hotspots | <input type="radio"/> AmeriHost Hotels | <input type="radio"/> Holiday Inn Hotels |
| <input type="radio"/> Wingate Inn | <input type="radio"/> Washington Mutual | <input type="radio"/> Jeep Diesel Stations | |

☒ Zoom in & Re-Center ☐ Re-Center only [View Map Legend](#)

SPONSORED LINKS



8/16/2005
2:08:57PM

Receipt #: 99200500000000000882

Date: 08/16/2005

Station ID: 99

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	DEBY LEWIS		3130		In Person	15.75
Payment Total:						\$15.75

Garcia, Cristina

From: Bennett, Keith D.
Sent: Thursday, August 18, 2005 10:01 AM
To: Garcia, Cristina
Subject: Eastwood High

Importance: High

Cristina,

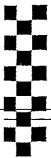
I need for you to contact the people from Eastwood High. They need to find another route for the homecoming parade. We have construction at Montwood & Yarbrough and along Montwood to Zanzibar. The construction should be completed around the end of August; however, any delay, such as rain, will move the completion date back one - two weeks. Therefore, I recommend they find another route, or propose an alternate route in case the construction isn't completed.

Maybe north on Yarbrough to Camwood. West on Camwood to Wedgewood. South on Wedgewood to Montwood and then west to the High School. This will take them through residential area

Excellence through Team Work

Keith Bennett

*Traffic Controls Planning Supervisor
Engineering Dept., Traffic Division
City of El Paso, TX
(915) 541-4052
fax (915) 541-4168
bennettkd@elpasotexas.gov*



AUG-18-2005 THU 04:22 PM

AUG. 18. 2005 1:42PM

CITY OF EL PASO

FAX NO.

P. 01

No. 0208 P. 5/7

For Office Use Only

Event: EASTWOOD HIGH SCHOOL HOMECOMING PARADE

\$15.75 Fee Paid: 9920050000000000882

\$21.00

City Council Hearing: AUGUST 30, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☒ Street Department
☐ Civic Center

Comments:

*Sun Metro has no objection
to this event.*

L. Lujan 8/18/05

PERMIT

EVENT: EASTWOOD HIGH SCHOOL HOMECOMING PARADE

LOCATION YARBROUGH, CAMWOOD, MONTWOOD AND LINUM

DATE OF EVENT: SEPTEMBER 8, 2005 FROM 6:30 P.M. TO 8:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: EASTWOOD HIGH SCHOOL HOMECOMING PARADE

\$15.75 Fee Paid: 99200500000000000882

\$21.00

City Council Hearing: AUGUST 30, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☒ Street Department
☐ Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed parade route. Police Dept will provide traffic control. Keith Bennett (Traffic Controls Planning Supervisor)
8/19/05

PERMIT

EVENT: EASTWOOD HIGH SCHOOL HOMECOMING PARADE

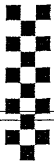
LOCATION YARBROUGH, CAMWOOD, MONTWOOD AND LINUM

DATE OF EVENT: SEPTEMBER 8, 2005 FROM 6:30 P.M. TO 8:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: Eastwood High School Homecoming Parade\$15.75 ☐ Fee Paid: 992005000000000000882
\$21.00 ☐ DateCity Council Hearing: August 30, 2005
Date

Copy To:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department☒ Engineering - Traffic Div.
☐ Highway Department
☒ Street Department

Comments:

The El Paso Police Department has no objections with this event.The Department will police the event with 12 officers and 12 vehicles.Estimated cost to city: \$426.00 Estimated cost to applicant: \$774.00PR 05-109PERMITEVENT: Eastwood High School Homecoming ParadeLOCATION: Yarbrough, Camwood, Montwood and LinumDATE OF EVENT: September 8, 2005 from 6:30 p.m. to 8:00 p.m.CITY COUNCIL ACTION: Approve Disapprove Approve w/ ModDate Permit Issued: Permit No.: Building Permits & Inspections Director

JOHN F. COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



August 22, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

Eastwood High School
Deby Lewis

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on **August 30, 2005** at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Eastwood High School to hold a homecoming parade on September 8, 2005 from 6:30 p.m. to 8:00 p.m. Route: Start at the Great American Land & Cattle – 2220 N Yarbrough to Camwood, turn left on Camwood to Montwood, turn left on Montwood to Linum, turn right on Linum and finish at Trooper Stadium. Approximately 500 persons, 30 vehicles, 5 animals will take part and 5,000 spectators are anticipated. (District 7) [Deby Lewis]

RESPONSES:

NO OBJECTIONS FROM SUN METRO AND TRAFFIC/ENGINEERING. NO RESPONSE FROM FIRE AS 8/22/2005. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTIONS WITH THIS EVENT. THE DEPARTMENT WILL POLICE THE EVENT WITH 12 OFFICERS AND 12 VEHICLES. ESTIMATED COST TO CITY: \$426.00 ESTIMATED COST TO APPLICANT: \$774.00. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

CITY COUNCIL

ANN MORGAN LILLY
DISTRICT NO. 1

SUSANNAH M. BYRD
DISTRICT NO. 2

J. ALEXANDRO LOZANO
DISTRICT NO. 3

MELINA CASTRO
DISTRICT NO. 4

PRESI ORTEGA, JR.
DISTRICT NO. 5

EDDIE HOLGUIN, JR.
DISTRICT NO. 6

STEVE ORTEGA
DISTRICT NO. 7

BETO O'ROURKE
DISTRICT NO. 8